

SELÇUK UNIVERSITY FACULTY OF LAW
EXAMINATION RULES

1. Students are required to take the examination in the classroom and at the seat assigned to them in advance. It is important that they check the published examination lists to confirm their names and assigned classrooms in order to avoid taking the examination in the wrong room.
2. Students must inspect their examination area before the examination begins. If there are any writings or materials on or under the desk, on the walls, windows, or elsewhere that could be regarded as cheating materials, they must report them to the examination invigilators before the examination starts.
3. Students must place their student identification card on their desk, with the front side clearly visible to the examination invigilators, before the examination begins. The student identification card must remain on the desk throughout the examination.
4. When the examination invigilators enter the examination room, all papers, books, notebooks, notes, and similar materials must be put away. It is strictly prohibited to bring mobile phones, smartwatches, wired or wireless earphones/headphones, smart glasses, computers, tablets, two-way radios, cameras, or any other communication, storage, recording, or data transmission devices into the examination room. Any student found in violation of these rules will be subject to the necessary legal and disciplinary procedures.
5. In examinations where the use of legislation is permitted, the use of photocopies or printed copies of legislation is prohibited. Furthermore, the legislation must not contain any notes, annotations, handwritten text, sticky notes (Post-it notes), or any similar additions.
6. Invigilating faculty members reserve the right to change students' seating arrangements without prior notice.
7. Students must not argue with exam staff regarding matters such as the examination venue, exam questions, the time allocated for answering questions, or any other related issues. If there is a problem concerning these matters, students should inform the course instructor.
8. Students are required to fill in their student ID number, name, and all other requested information completely and accurately on the exam paper. For exams using optical answer sheets, all required information, including the exam group (if applicable), must be correctly coded. The exams of students who fail to complete the required coding or whose coding errors make their identification impossible may be deemed invalid.
9. Students are required to sign the examination attendance sheet. The exams of students who attend the examination but fail to provide their signature may be deemed invalid. Upon completion of the examination, students must sign the exit record after submitting their exam papers.
10. During the examination, any exchange of items such as erasers, pens, or other materials between students, as well as any form of communication between students, is strictly prohibited.
11. The examinations of students who engage in cheating, attempt to cheat, or provide assistance to others for cheating shall be deemed invalid. An official incident report shall

be prepared, and disciplinary proceedings shall be initiated against the students concerned.

12. After the examination time has expired, exam materials must be submitted immediately, and students must sign the required document afterwards. The exam of any student who takes examination materials outside the examination room will be considered invalid.
13. Students are strictly prohibited from recording examination questions or answers in any form and taking them out of the examination room.
14. Students who arrive late within the first 20 minutes of the examination may be admitted to the examination. However, no student is allowed to leave the examination room during this period. Even if a student completes the examination within the first 20 minutes, leaving the examination room is prohibited, and students may not request permission from exam staff to leave before this time.
15. Students who leave the examination room early must not disturb those who are still taking the examination in or around the examination area. In particular, students must avoid speaking loudly near the doors. Disciplinary proceedings may be initiated against students who fail to comply with this rule on the grounds of "disrupting the order of the examination."
16. Students must not talk while examination materials are being distributed or collected. Once the examination has started, each student must focus only on their own examination materials, must not look at another student's materials, and must not show their examination materials to others. Disciplinary proceedings will be initiated against students who cheat, assist others in cheating, or help facilitate cheating.
17. All students are required to be aware of these rules, which have been established to ensure the proper conduct of the examination. Exam staff are not required to issue warnings regarding violations of these rules.

These regulations were reviewed and approved at the meeting of the Faculty Board of Selçuk University Faculty of Law held on 06 January 2026 and were officially announced on 07 January 2026.